

FPA BoD Minutes –12/10/25 @7:00pm

Minutes transcribed by the Board Secretary

Minutes approved by the board on \_\_\_@\_\_\_pm

<b>Attendees</b>		
Members of the Board in Attendance (via electronic & phone participation)	-	Peggy Fox -Steve Mullen -Jennifer Roberts -Ulysses Campbell -Reggie Marston -Sharon Sobel  Absent: Hurriyet Ok, Aleksandra Rohde
Staff in Attendance (via electronic & phone participation)		-Eric E. Richardson Wanda Pierce -Adrian DeJesus -Jay Erausquin -Alex Menick -Armando Prado -Maryam Shah -Gabriela Silva -Yensi Umanzor
<b>Meeting summary</b>		
		The board meeting began with introductions and leadership transitions, including welcoming Eric as the new executive director and acknowledging Wanda's successful tenure. Financial updates were discussed, while operational matters addressed facility maintenance issues and equipment installations. The conversation ended with discussions about membership engagement initiatives, promotional activities, and Peggy generation strategies, including potential partnerships and grant opportunities
<b>Call to Order</b>		
Call to order at 7:00pm	Peggy Fox (President)	Peggy Called meeting to order Reminder of Code of Conduct Acknowledging conflict of interest  Acknowledgements & Accolades: The board meeting opened with introductions and accolades, welcoming Eric as a new board member and acknowledging

		<p>Wanda's successful tenure as interim executive director</p> <p>Wanda always has accolades for the entire FPA staff. Kudos to the entire staff. Did a great job welcoming Eric.</p> <p>Peggy Thanks Wanda. Ulysses concurs with the tremendous effort and the difference she has made.</p> <p>Jennifer states Accolades to the staff for the fabulous, fabulous video, the Giving Tuesday, just, you know, PR and recruitment and membership and Revenue generation all rolled into one.</p>
Board resolution to add executive director to bank signers	Peggy Fox	<p>Motion: Peggy</p> <p>Seconded: Steve</p> <p>Approved: Unanimous</p>
Meeting Agenda	Peggy Fox	Approved
Approval of 10/29/2025 Minutes	Jennifer Roberts (Secretary)	<p>Motion to Approve: Ulysses</p> <p>Second: Sharon</p> <p>Approved: Unanimous</p> <p>The board approved the October 29th meeting minutes.</p>
Interim ED	Wanda Pierce	Wanda's farewell speech, where she reflected on her 8-month tenure stabilizing the organization and preparing it for Eric's leadership. Special shout-out to Jay and Maryam.
<b>Executive Director Report and Introduction</b>		
Executive Director	Eric E Richardson	<p>Eric's introduction as the new executive director, tasked with transforming FPA beyond its current cable access focus through investment and open-mindedness to change. Stated kudos to this wonderful board for recognizing and seeing that there had to be some shifts and some changes to move to the next level.</p> <p>Wanda stated one last reminder the executive director is going to be managing the organization and managing the staff. The board has one staff person that reports to them, and that's the executive director.</p>

### Committee Reports

Finance Committee	Steve Mullen	Finance Report Given
Ops Committee	Reggie Marston Armando Prado	<p>Facility Maintenance and Safety Updates</p> <p>The Operations Committee discussed issues with electrical breakers tripping due to improper use of power strips, which have been addressed by reconfiguring the wiring to connect space heaters directly to wall outlets. Armando reported that a plumber has been found who offers reasonable rates, and a new toilet installation was successfully completed in the women's restroom. The committee also addressed a clogged sink in the restroom, with Armando suggesting either posting a warning sign or installing mesh filters to prevent future issues.</p> <p>Facility Maintenance</p> <p>The meeting covered several key topics. Armando confirmed that space heaters had been properly reconnected and wired, and Ulysses discussed the need for an HVAC unit repair. Reggie and Eric emphasized the importance of regular facility checks to prevent electrical issues.</p>
Promotional Development Committee	Sharon Sobel	Sharon reported on promotional activities, including plans for a food drive and participation in the Mosaic Spring Festival. She also mentioned ongoing work on streaming channels and website updates. Armando confirmed that livestream equipment would be installed by January 10th, allowing for the streaming of three channels. The conversation ended with a brief discussion about metrics for measuring the success of promotional events.
Membership Committee	Sharon Sobel Jay Ersquin	<p>FPA Membership and Engagement Update</p> <p>The meeting focused on FPA's membership and community engagement efforts. Jay reported on orientation feedback, noting that 41% of new members learn about FPA through word of mouth, while Sharon presented a comprehensive membership report showing FPA is falling short of its goals, with membership down by 30 members since March. The group discussed various initiatives including a new TV</p>

		producers Google group (now at 28 members), a free meetup group (100 members), and potential partnerships with Paul's nonprofit student organization for website development and show distribution support. Jay also shared that FPA averages 66 volunteer hours per month and has been promoting classes through various channels including YouTube, libraries, and school systems. The board discussed several initiatives including a green screen element for facility tours and orientation visits, with Genice suggesting short 5-minute visits to maintain the facility's vibrant atmosphere.
Revenue Generation Committee	Jennifer Roberts	Jennifer presented a revenue generation update focusing on Giving Tuesday, Just Giving donations, and end-of-year appeal, while also discussing potential grant opportunities with leadership by Eric. And fee-for-service corporate partnerships. Eric added that he had plans that would easily close any gaps thanked Jennifer for her report.
Real Estate Committee	Ulysses Campbell	Ulysses provided an update on the real estate committee, noting that there was no immediate interest in selling the property, with potential offers falling short of desired prices.
Organizational Committee	Hurriyet Ok	Postponed due to absence
Unfinished Business		NA
New Business		The board agreed to table a motion to join the Alliance for Community Media until more specific cost information could be provided, with Eric offering to gather details about the membership benefits and costs.
Next Meeting		January 28,2026
Adjournment		Motion to adjourn Sharon Seconded by Reggie Approved unanimously